
Interim Report Checklist:

- Interim Report/Request for Funds with wire details (if applicable)
- Signed Direction of Funds
- Signed Credit Agreement
- Property Insurance Policy
- Executed Draft Solicitor's Opinion Letter – acting on behalf of Meridian
- Executed Draft Solicitor's Opinion Letter – acting on behalf of the Borrower in 2 Solicitor Transaction
- Fax Interim Report to 905-323-4474 or email to cbcsecuritysupport@meridiancu.ca

Solicitor's Final Reporting Checklist:

- Cover Page
- Table of Contents (unless this is part of the Solicitor's Opinion)
- Solicitor's Opinion Letter – acting on behalf of Meridian
- Solicitor's Opinion Letter – acting on behalf of the Borrower in 2 Solicitor Transaction
- Credit Agreement

Security that is applicable to the deal that has been prepared

- Charge/Mortgage
- Schedule A – Collateral Mortgages
- Schedule "B" – for Commercial/Farm/Residential/Construction Mortgages
- Acknowledgement and Direction RE: Charge
- Charge/Mortgage "in preparation"
- Acknowledgement – Standard Charge Terms #200522
- Notice of Assignment of Rents - General
- General Assignment of Leases and Rents
- Schedule A
- Acknowledgement and Direction RE: Assignment of Rents and Leases
- Notice of Assignment of Rents – General "in preparation"
- Discharge of Charge – if applicable
- Property (Fire Insurance)/ Liability Insurance/Builder's All Risk/ Business Interruption
- Assignment of Insurance Monies
- Any other Insurance as required per the Credit Agreement
- General Security Agreement for Borrower
- Specific Resolution for Borrower
- Form 3C – registration of the GSA under PPSA
- Guarantee and Postponement with Resolution – Corporation
- Support Documents to the Corporate Guarantee (ie General Security Agreement, Specific Resolution, Insurance, Form 3C)
- Guarantee and Postponement – Individual

- Independent Legal Advice
- Visa Terms and Conditions
- COVID 19 HASCAP Documentation
- COVID 19 BCD Co – Lending Documentation
- Indemnity Agreement RE: Letters of Credit
- Agreement for Security on Deposits
- Postponement of Creditor's Claim
- Environmental Indemnity Agreement
- Statutory Declaration
- Lease Agreement
- Irrevocable Letter of Direction RE: Full net sale proceeds to Meridian
- Joint and Several Undertaking
- Cost Overrun
- Assignment of the Material Project Agreements (Assignment of Contracts)
- Estoppel Certificate
- PPSA Presearch
- Bank Act Security
- Bankruptcy Office Search
- Official Receiver's Search
- Letter of Direction RE: Funds/Solicitor Fees
- Title Insurance
- Survey (if Title Insurance is not provided)
- Business Membership Application if applicable
- Resolution of the Board of Directors for Corporations
- Articles of Incorporation/Articles of Amendment/Articles of Amalgamation
- OnCorp Search (E-Core)
- Identification Verification
- Officer's Certificate
- By -Law's
- Certificate of Incumbency
- Such other documentation as Meridian's Legal Counsel may require
- Mail originals to:

Meridian Credit Union
Attention: CBC Security Support
75 Corporate Park Dr
St. Catharines ON L2S 3W3