Business Banking Anywhere

Do all your everyday banking, quickly, easily and safely.

View your Account Balance and Transactions

Small Business Online Banking

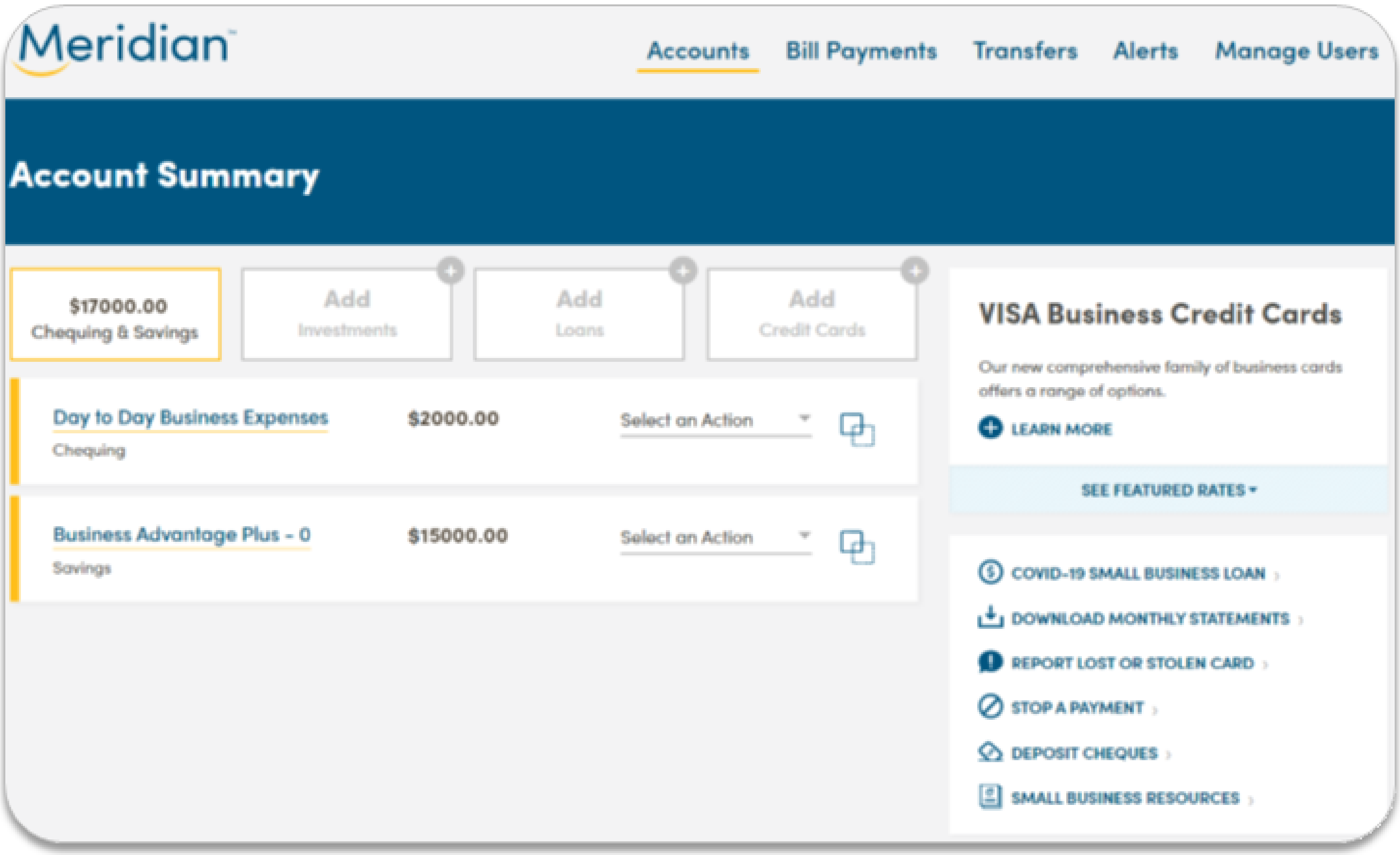
Online Guide

For more ways to bank from home, visit:
www.meridiancu.ca/businessbankanywhere

Meridian™
Where banking feels good.

Step 1: Select an Account

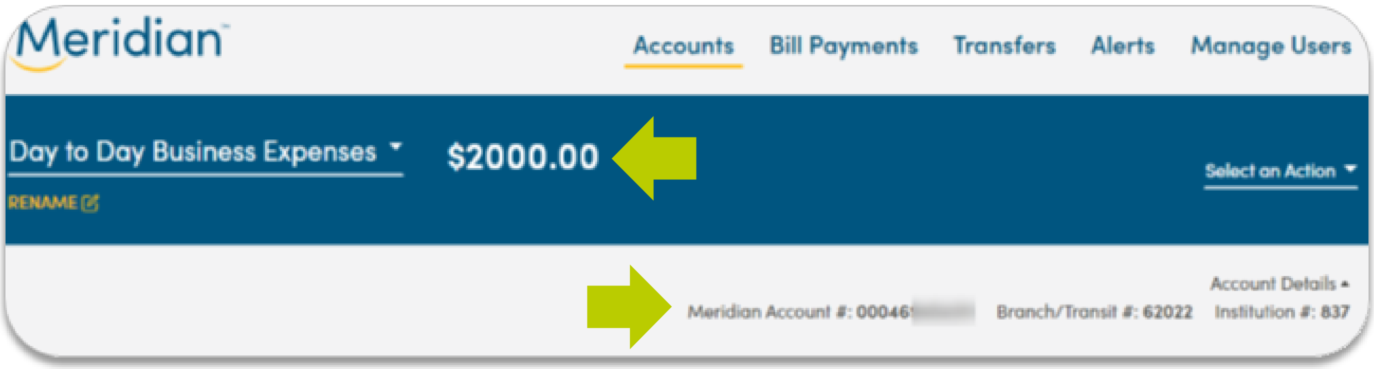
Once you have signed in to online banking, you will land on the ***Account Summary*** screen. From here, you can review the balance and transaction history for any of your accounts. Start by clicking on the account you wish to review.



Step 2: Review Account Details

Once you have selected an account to review, you will land on the account details page. At the top left side of the screen, you will see the account that you selected and the balance.

Directly below, you can view the account details, including the account number, branch/transit number, and the institution number.



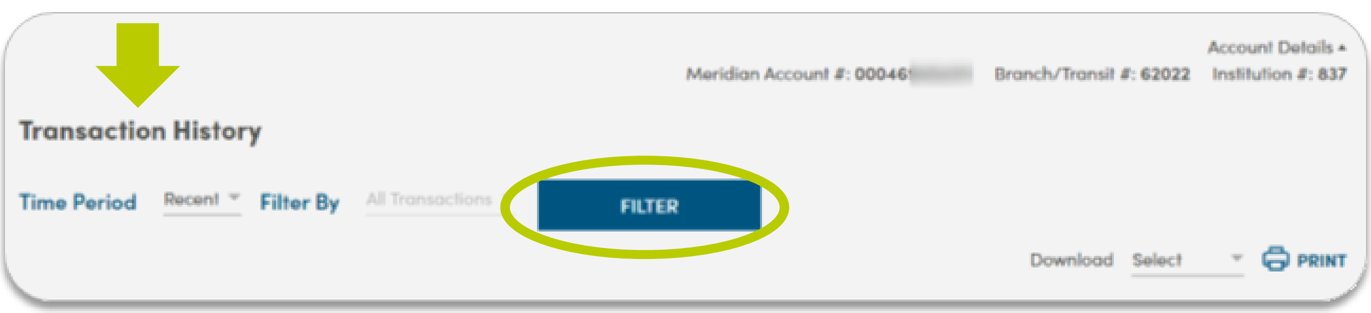
Tip: Below your account balance at the top of the screen, you will notice an option to rename your account. You can change the name of your accounts in online banking to anything you would like and at any time. Renaming your account is an optional feature to help you keep track of your accounts and what they are used for. (For example: “Real Estate Property” or “Construction Expenses”).

Step 3: Review Transaction Details

Under transaction history, you can review all of the transactions associated with this account. This includes your deposits and withdrawals, and the balance in the account after the transaction was made.

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
Aug 16, 2019	Transfer Out to 1122233 JohnSmith oadv # 3 Other Reference # 132652051		-$500.00	$60.00
Aug 16, 2019	Transfer Out to 123456789 Hydro Other Reference # 101252417		-$25.00	$560.00
Aug 16, 2019	Transfer Out to Day to Day Business Expenses Other Reference # 101236461		-$100.00	$585.00
Aug 16, 2019	Transfer In from 1122233 JohnSmith maxi	$125.00		$685.00
Aug 16, 2019	Transfer Out to 123456 Water Other Reference # 101154243		-$4.83	$560.00

You can filter how you view your transaction history by time period, and by the type of transaction. When you have selected your preferences, simply click the ***Filter*** button. You can also print and download the transaction history for your records.



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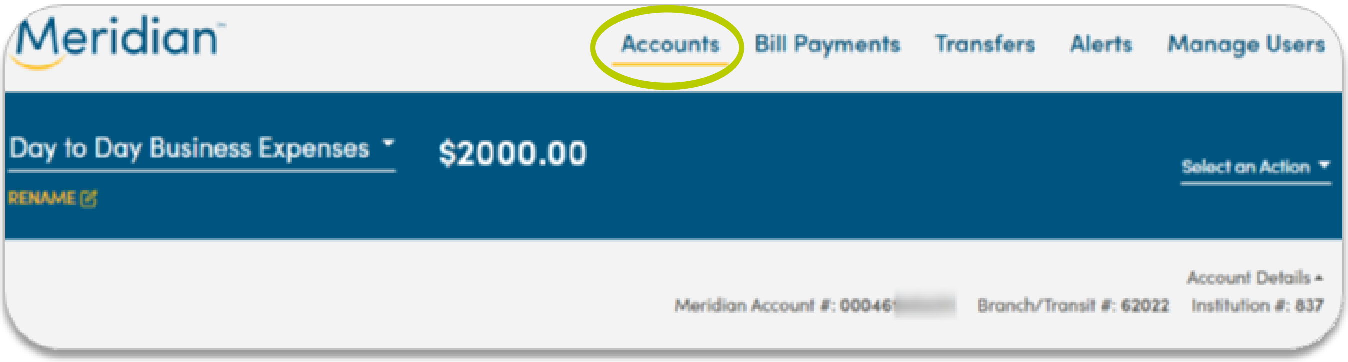
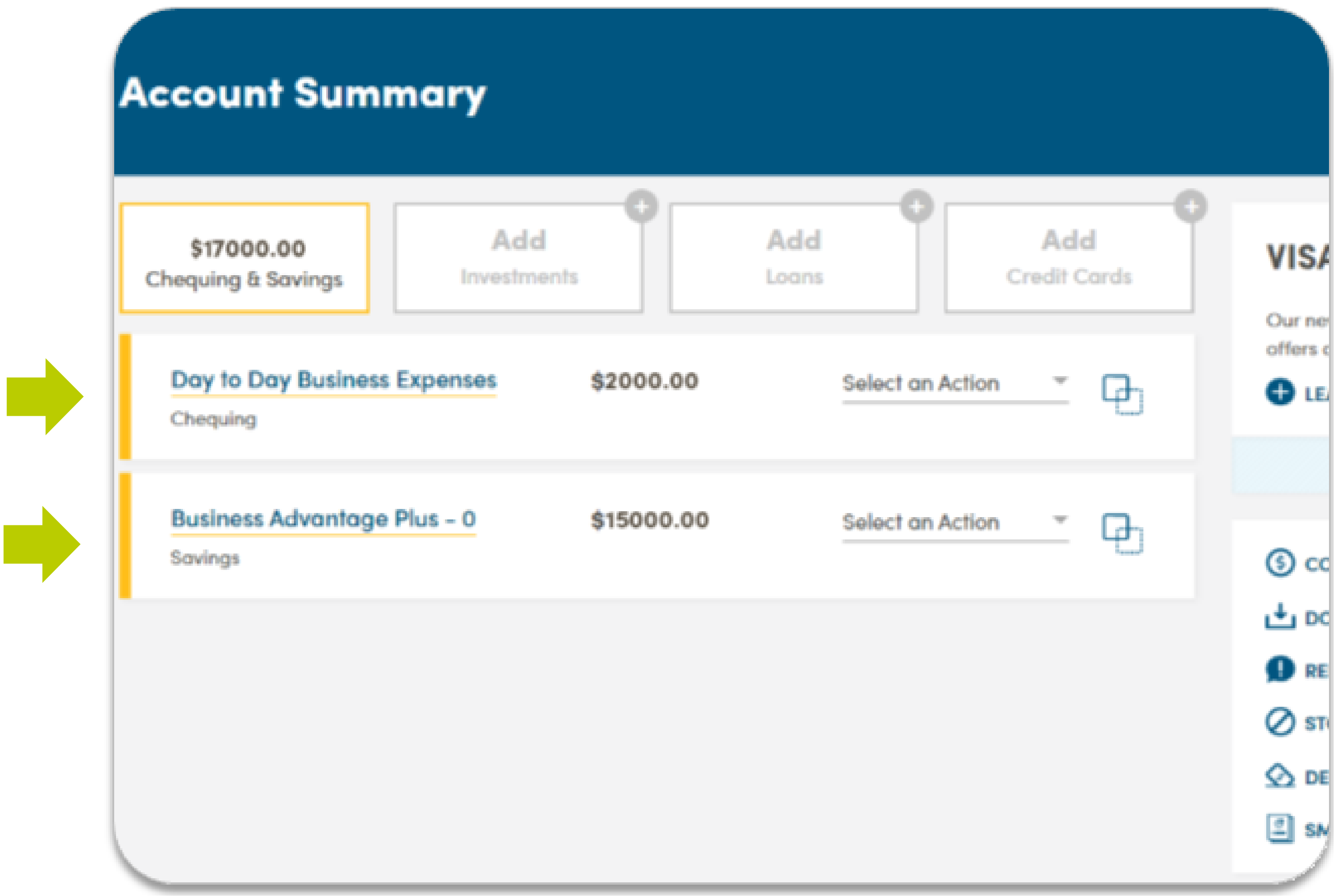
Step 4: View Another Account

To view the details of another account, click ***Accounts*** at the top of the screen.



This will take you back to the Account ***Summary*** page, where you can select another account from the list.



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